



DEPARTMENT OF THE ARMY
Military Traffic Management Command
Deployment Support Command
Fort Eustis, VA 23604-1644

REPLY TO
ATTENTION OF:

MTDC-RA (600-8-1a)

19 March 2001

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change 1 to Standard Operating Procedures (SOP) for Processing Notification of Death/Very Seriously Ill/Injured (VSI) Service Members and Deployed Civilians

1. SOP dated 1 February 2001 is amended to add subparagraph (3) to Paragraph 4a:

(3) Promptly contact the PAO. All media queries surrounding the event must be directed to the PAO.
2. Recipients of this change must immediately post change to basic SOP.
3. Point of contact is Denise Thomas, DSN 927-8652, CML (757) 878-8652, or e-mail thomasdenise@mtmc.army.mil.

FOR THE COMMANDER:

'signed'
GARY R. ENGEL
COL, TC
Deputy Chief of Staff
for Mobilization and Reserve Affairs

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